

**PERSONAL PROPERTY DONATION FORM
(Attachment 4)**

The Clubhouse committee occasionally needs to replace or acquire an item or piece of equipment. If a home happens to have a matching item in good-to-excellent condition and is willing to make a donation (no sales), please contact the Clubhouse Committee chairperson to have the item examined. If it is deemed to be a match, the form below will be used to document the transfer of ownership.

Name of Homeowner _____

Address _____

Phone Number _____

Item Make and Model _____

Description of Equipment (include serial number if available) :

Owner's Manual? Yes No Not Applicable

I hereby state that I am the sole owner of the above item and am fully empowered to dispose of it in any way I choose. Thus I am donating the above to Port Anne Owners Association, Inc. (PAOA) without any compensation or consideration.

I relinquish all rights to and responsibility for the above property. PAOA has sole responsibility for use and disposal of the property after its transfer.

I understand that I may be responsible for moving costs including delivery to a specific site inside the clubhouse and the Clubhouse Committee must supervise delivery. In certain circumstances the delivery responsibility may also include reassembly.

Signature of Donor _____ Date _____

Signature of Clubhouse Committee Chairperson _____ Date _____