

Date Submitted _____

Date Approved _____

Approval Expires _____

PORT ANNE OWNERS' ASSOCIATION
EXTERIOR ALTERATION APPLICATION

Owner _____

Address _____ Lot # _____

Telephone (home) _____ (cell) _____

Contractor _____

Address _____

Telephone (office) _____ (cell) _____

Description of alteration _____

If the modification is construction, please include the following:

- Floor plans and elevations in detail—2 copies drawn to ¼ inch scale.
- Site plan including lot size, setbacks, easements, and drainage.
- List and/or samples of materials and external colors to be used.
- If within the Corridor Protection District, a completed application to the City of Williamsburg Architectural Review Board.
- A check in the amount of \$100 payable to Port Anne Owners' Association to cover the cost of the review; plus the cost of any additional charges the review might incur. The \$100 fee will be waived if the exterior changes do not require a professional review (i.e. changing exterior paint colors).

Architectural Review Committee Comments _____

Chair, Architectural Committee _____